

One Time Registration Instructions

A Login.gov account will be required to access FDMS starting December 28, 2021. Please see the below instructions for linking your Login.gov account to your FDMS account. You only need to complete this process once.

Step 1: Click the “Link Accounts” link on the FDMS login page.

The screenshot shows the FDMS login page. At the top is the 'fdms.gov' logo with the tagline 'Your Agency's Docket Management System'. Below the logo is a large text block containing a disclaimer about the use of the application for authorized purposes only and a warning about unauthorized access. To the right of the text are input fields for 'Username' and 'Password', followed by 'Login' and 'Login.gov Login' buttons. Below these buttons are links for 'Can't login?', 'Link Accounts', and 'Register Account'. A red circle with the number '1' and a red arrow points to the 'Link Accounts' link. At the bottom of the page are links for 'About Us', 'Privacy & Security Notice', 'Accessibility', 'Contact Us', 'System Requirements', 'USA.gov', and 'E-Gov.gov'.

Step 2: Click the “Login with Login.gov” button. You will be redirected to the “Login.gov” login page. Follow the Login.gov instructions to sign into your Login.gov account. If you do not have a Login.gov account, you will be presented with the option to create one. Upon successful sign in, you will be returned to the One Time Registration screen and the Login.gov Authentication section will display a green check mark.

The image consists of two side-by-side screenshots. The left screenshot shows the 'One Time Registration' screen on the FDMS website. It has a heading 'One Time Registration' and a sub-heading 'A Login.gov account will be required to access FDMS starting December 28, 2021. This process will link your Login.gov account with your FDMS account. You only need to complete this process once. Read full instructions for linking [here](#).' Below this are two radio button options: 'Login.gov Authentication' and 'FDMS Authentication'. A red circle with the number '2' and a red arrow points to the 'Login with Login.gov' button. The right screenshot shows the Login.gov login page. It has a heading 'fdms-sandbox-dev is using Login.gov to allow you to sign in to your account safely and securely.' Below this are input fields for 'Email address' and 'Password', followed by a 'Sign in' button and a 'Create an account' button. A red arrow points from the 'Login with Login.gov' button in the left screenshot to the 'Sign in' button in the right screenshot.

Step 3: Enter your FDMS account username and password under FDMS Authentication and click the “Login with FDMS” button. Upon successful login, the FDMS Authentication section will display a green check mark.

One Time Registration

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[Read full instructions for linking here.](#)

☒ Login.gov Authentication [Logout](#)

☐ FDMS Authentication

Username *

Password *

[Link Accounts](#)

fdms.gov
Your Agency's Docket Management System

One Time Registration

This process will link your Login.gov account with your Documentum account.

☒ Login.gov Authentication [Logout](#)

☒ FDMS Authentication [Logout](#)

[Link Accounts](#)

After successful login into FDMS account

Step 4: Click the “Link Accounts” button at the bottom of the screen to link Login.gov and FDMS accounts. After both Login.gov and FDMS accounts are successfully linked, a success message will appear on the screen.

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Your Agency's Docket Management System

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☒ Login.gov Authentication [Logout](#)

☒ FDMS Authentication [Logout](#)

[Link Accounts](#)

fdms.gov
Your Agency's Docket Management System

One Time Registration

☒ **Success**

Your accounts have been successfully linked and you can now sign in to FDMS using your Login.gov credentials. You will not need to complete this process again.

[Click here to sign in to FDMS](#)