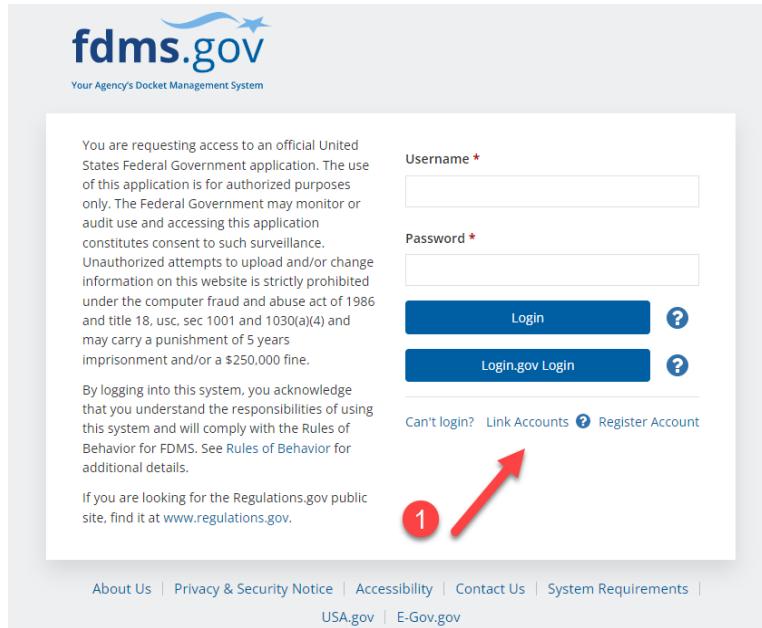


One Time Registration Instructions

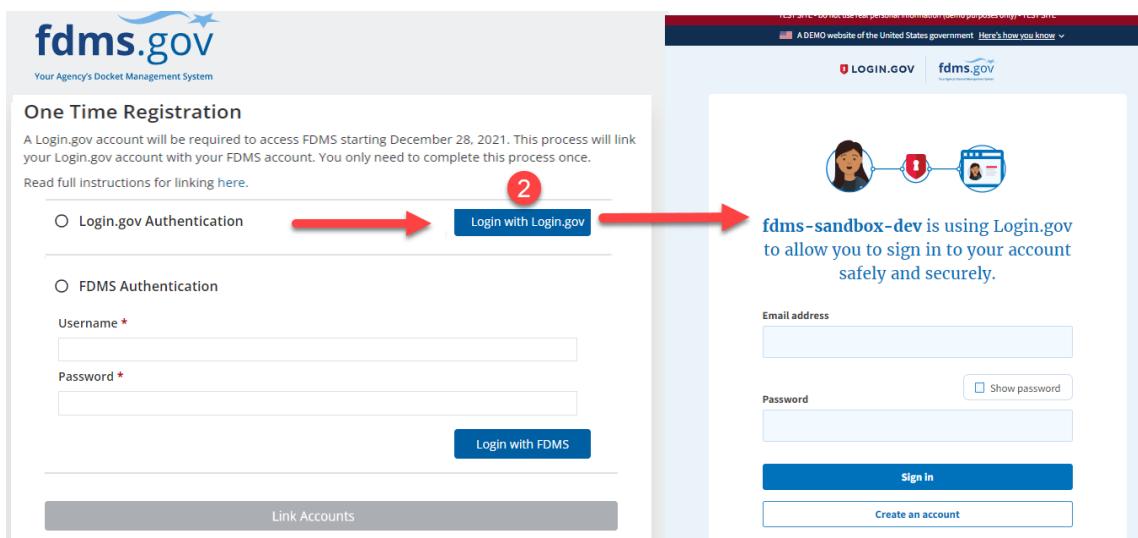
A Login.gov account will be required to access FDMS starting December 28, 2021. Please see the below instructions for linking your Login.gov account to your FDMS account. You only need to complete this process once.

Step 1: Click the “Link Accounts” link on the FDMS login page.



The screenshot shows the FDMS login page. At the top, the FDMS logo and tagline "Your Agency's Docket Management System" are displayed. Below the logo is a text box containing terms of use and a "Link Accounts" link. To the right are "Username" and "Password" fields, a "Login" button, and a "Login.gov Login" button. At the bottom, there are links for "About Us", "Privacy & Security Notice", "Accessibility", "Contact Us", "System Requirements", "USA.gov", and "E-Gov.gov". A red arrow labeled "1" points to the "Link Accounts" link.

Step 2 : Click the “Login with Login.gov” button. You will be redirected to the “Login.gov” login page. Follow the Login.gov instructions to sign into your Login.gov account. If you do not have a Login.gov account, you will be presented with the option to create one. Upon successful sign in, you will be returned to the One Time Registration screen and the Login.gov Authentication section will display a green check mark.

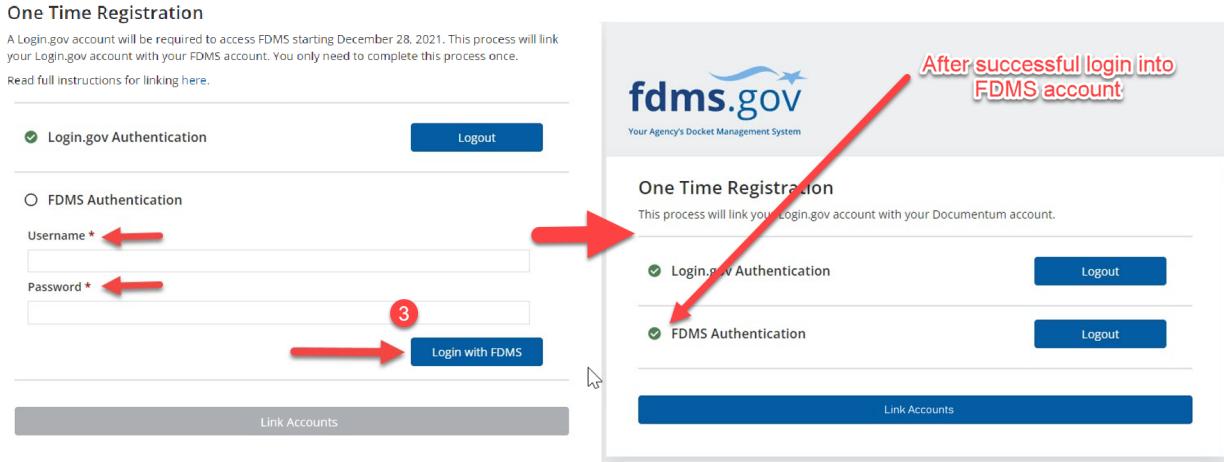


The screenshot shows the FDMS "One Time Registration" page on the left and the Login.gov login page on the right. The FDMS page has a "One Time Registration" heading and a "Read full instructions for linking [here](#)". It features two radio button options: "Login.gov Authentication" (selected) and "FDMS Authentication". A red arrow labeled "2" points to the "Login with Login.gov" button. The Login.gov page on the right has a header with the FDMS logo and a sub-header "fdms-sandbox-dev is using Login.gov to allow you to sign in to your account safely and securely". It contains "Email address" and "Password" fields, a "Sign in" button, and a "Create an account" link. A red arrow labeled "2" points to the "Sign in" button.

Step 3: Enter your FDMS account username and password under FDMS Authentication and click the “Login with FDMS” button. Upon successful login, the FDMS Authentication section will display a green check mark.

One Time Registration

A Login.gov account will be required to access FDMS starting December 28, 2021. This process will link your Login.gov account with your FDMS account. You only need to complete this process once. [Read full instructions for linking here.](#)



fdms.gov
Your Agency's Docket Management System

One Time Registration
This process will link your Login.gov account with your Documentum account.

Login.gov Authentication [Logout](#)

FDMS Authentication [Logout](#)

Username *

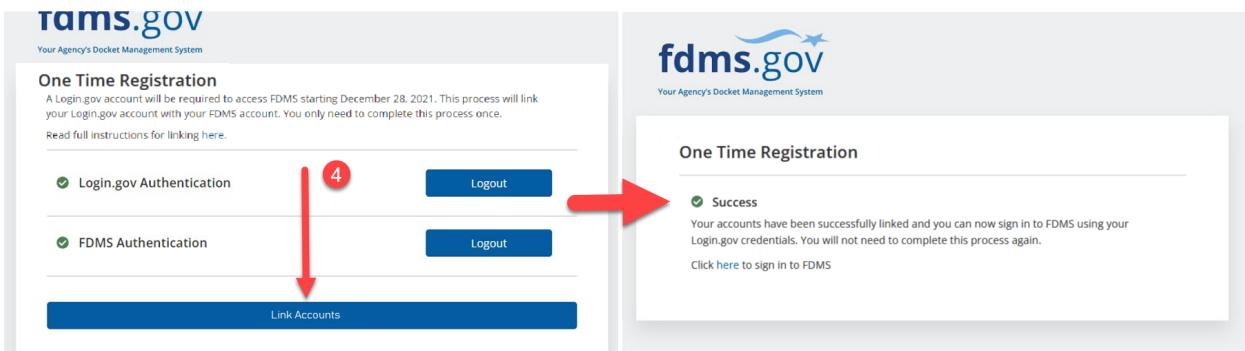
Password *

[Login with FDMS](#) 3

[Link Accounts](#)

After successful login into FDMS account

Step 4: Click the “Link Accounts” button at the bottom of the screen to link Login.gov and FDMS accounts. After both Login.gov and FDMS accounts are successfully linked, a success message will appear on the screen.



fdms.gov
Your Agency's Docket Management System

One Time Registration
A Login.gov account will be required to access FDMS starting December 28, 2021. This process will link your Login.gov account with your FDMS account. You only need to complete this process once. [Read full instructions for linking here.](#)

Login.gov Authentication [Logout](#)

FDMS Authentication [Logout](#)

[Link Accounts](#) 4

One Time Registration

Success
Your accounts have been successfully linked and you can now sign in to FDMS using your Login.gov credentials. You will not need to complete this process again.
[Click here to sign in to FDMS](#)